

DISTANCE TRAINING 2011

Parent as Tutor **Guidelines**

1. You will work under the direction of a qualified multisensory structured language instructor to help your child learn to read.
2. Instruction will take place by email correspondence, so you must have a computer in your own home.
3. You need to be able to have a minimum of 4 lessons per week with your child.
4. You need to be able to dedicate approximately ½ hour for each lesson when you can work one-on-one with your child without any interruptions.
5. In addition you will need to set aside an additional ½ hour to prepare each lesson and time to communicate the results of each lesson to the course instructor and receive feedback about how to proceed. The instructor will work closely with you and will be happy to answer all questions and explain various concepts as many times as required.
6. A manual for the course will be mailed to you along with some multi-sensory materials for use with specific activities and exercises. You may need to make other low-cost teaching materials for use with your child. Instructions will be provided.
7. Participants who are not able to meet the above requirements may be requested by the instructor to discontinue participation in the course as spaces are limited.
8. The cost is \$175.00/month for members or \$200.00/month for non-members payable on the 1st of each month. Payments may be made via PayPal at idaontario.com or post-dated cheques will be accepted. Charges will apply for any cheques returned NSF.
9. Participants may remain in the course for a maximum of 12 months.
10. When a Parent Tutor wishes to end participation in the course, he/she will notify the instructor and make no monthly Pay Pal payment for the upcoming month or any remaining post-dated cheques will be returned.
11. A participant will be deemed to have ended the course once a monthly payment has not been received on the 1st of the month for the upcoming month.
12. Arrangements for suspending sessions for holidays may be arranged individually with the instructor.
13. There is no partial refund of the monthly fee if a participant leaves in the middle of a month.
14. I understand that no guarantees can be given concerning progress as individuals vary in their response to intervention.

I have read the Guidelines #1-14 and understand and agree to the above conditions.

Name of Participant: _____

Signature: _____ Date: _____

Please return this signed acknowledgement along with your Intake form before the course start date.